

Updated: February 25, 2009

**PRAIRIEVILLE TOWNSHIP
REGULAR BOARD MEETING**

February 11, 2009

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 7:04 p.m.

PRESENT: Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Sharon Ritchie, and Treasurer Vickey Nottingham

ABSENT: Trustee Mike Herzog

Also present 10 guests.

All present pledged Allegiance to the flag and a moment of silence for our troops.

APPROVAL OF AGENDA

Motion made by Treasurer Nottingham for the agenda to be approved. Supported by Trustee Ritchie. All ayes. Motion carried.

APPROVAL OF MINUTES

Motion made by Trustee Ritchie to approve the minutes of the January 14, 2009 Board Meeting as corrected. Supported by Treasurer Nottingham. All ayes. Motion carried.

Corrections: Line 50 change Tedd to Todd and add Denny Dyer, Line 134 change here to her, Line 159 Add Ordinance Number 135, Line 128 change confidential to confidentially, Line 166 change Clerk to Trustee, Line 186 change choose to choices, and Line 230 add Supervisor Stoneburner gave updates on Delton Ambulance and Prairieville Creek Project.

CORRESPONDENCE

No correspondence to report.

42

43 COMMISSIONERS REPORT, Robert Houtman

44

45 Robert Houtman reported at the Strategic Planning Meeting they agreed to
46 review all expenditures by priorities. In case the State of Michigan
47 terminates revenue sharing for counties in 2012, the Commissioners are
48 getting prepared.

49

50 Board of Commissioners will be re-interviewing three candidates for Road
51 Commission Don Wilcutt's seat. They had a three-way tie at the February
52 24, 2009 meeting.

53

54 He reported that the Banner had an error and they did not set aside \$500,000
55 for the Jail repairs. The Board of Commissioners has spent a little over
56 \$500,000 in the past three years for safety and security items. They will be
57 making some repairs, but will not be close to the requested amount. The
58 Commissioners realize a new jail will need to be built in the next decade.

59

60 He gave the township a Pottawatomie Resource Conservation &
61 Development Council Questionnaire for Input into Council's Long Range 5-
62 Year Area Plan.

63

64 Clerk Owens requested Robert Houtman to contact Drain Commissioner
65 regarding the weir management and Marsh Drain into Upper Crooked Lake.
66 He stated he would look into both issues.

67

68 PUBLIC COMMENT

69

70 Ken Osborne stated he would like to meet the new Zoning Administrator
71 and would like to state that it is impossible to keep 100% manure off the
72 road when spreading the fields.

73

74 Supervisor Stoneburner introduced Mike DeVries, Zoning Administrator.
75 He requested Mike to give a brief history.

76

77 Mike DeVries stated he is a Civil Engineer. He has planned small projects
78 as septic system for a home to large projects as a 6-acre development. He
79 has been very active in the past years with Holland Township's Zoning
80 Board and Planning Commission. He is currently on the City of Holland's
81 Planning Commission, Holland Areas MAX Transportation Authority

82 Board, Heritage Homes Board of Directors, US Green Building Council,
83 Holland and Grand Rapids Home Builders and Chamber of Commerce.

84

85 PARKS COMMISSION REPORT GIVEN BY JENNIFER
86 VANOVERLOOP, VICE CHAIR

87

88 Jennifer VanOverloop reported the Parks Commission has been in contact
89 with Delton Kellogg Little League regarding the use of PLRA for games.
90 DKLL are excited and will use the field for 13-14 year olds, providing the
91 cell tower is at least 300 ft from the home plate.

92

93 DKLL will use the pavilion on Memorial Day for a fundraiser. They will be
94 selling hotdogs and pop.

95

96 The Parks Commission approved extra funds for O'Boyle & Blaylock to
97 finish the five-year plan. They will have a public hearing on March 25,
98 2009 to present their "wish list" to the public and get community input.

99

100 The Parks Commission accepted a three-year contract with Wayne Bourdo
101 for grounds maintenance at the parks.

102

103 They decided not to hire a park administrator. Each Board member will
104 adopt a park to oversee. Joe Ritchie and Chad Mazurek will be employed to
105 help out. The money saved will be used to update the parks.

106

107 The Commission is going to be doing inspections of parks, when weather
108 breaks, to take inventory of what is at each park and what needs repair.

109

110 They made a resolution to pay a portion of the special assessment for weed
111 control on Upper Crooked Lake.

112

113 They will have Joe, Chad and Dawn sworn in to write parking tickets. A
114 meeting will be set up with Chief Gentry to go over ticket writing
115 procedures. We are also checking into the ordinances to make sure they are
116 up to date.

117

118 Bill Ritchie is working on paperwork for a water-monitoring grant through
119 DEQ for Ecoli testing at Gull Lake swimming beach.

120

121 They have approved ordering of the yearly passes. The passes will hang
122 from the rearview mirror. Compliments are coming in regarding the
123 website. Bass tournaments are being reserved.

124

125 The Parks Commission is seeking bids for a person to put in and remove the
126 docks. They will make a decision at the March meeting.

127

128 The order has been placed for a pay station at Gull Lake Park. They have
129 received the specs for electric and concrete work. They are requesting bids
130 at this time. They will be getting prices to upgrade the lighting. One light
131 pole is down and all of them need to be painted and upgraded. The price
132 will remain \$7.00 for a vehicle with boat and \$5.00 for single vehicle. They
133 will do a survey this summer to see how many are using the park for
134 swimming rather than launching.

135

136 The Parks Commission had a contractor out to the Pine Lake Recreational
137 Area to give a price on removing the trailer. They still have a goal of April
138 1, 2009 for removal. The pavilion roof will need to be replaced and soccer
139 goals are going to be ordered.

140

141 Dawn Craft will be contacting the Road Commission for a price to pave area
142 on each side of the road at Center Street Park. Upper Crooked Park needs a
143 new picnic table this spring. At Lower Crooked Park the drive is very
144 difficult to maneuver for some, so they are considering straightening it out.

145

146 The next meeting will be March 25, 2009 at 7:00 p.m.

147

148 Trustee Ritchie asked how the pavilion could be rented. Jennifer
149 VanOverloop stated they were not charging DKLL for use of Pavilion on
150 Memorial Day. Usually the Pavilion is used on a first come basis.

151

152 FIRE REPORTS

153

154 Fire reports were received and filed.

155

156 POLICE REPORT

157

158 Police report was received and filed.

159

160 CLERK REPORT

161

162 Clerk report was received and filed.

163

164 APPROVAL OF BILLS

165

166 Bills were presented and discussed. Bills were added in the amount of
167 \$625.00. Motion made by Trustee Ritchie for the amended bills of the
168 amount of \$14,038.41 to be paid. Supported by Treasurer Nottingham. All
169 ayes. Motion carried.

170

171

172 1. Ambulance Service Agreement

173

174 Supervisor Stoneburner presented the Ambulance Service Agreement
175 Between Prairieville Township, Barry Township, Hope Township, The BPH
176 Joint Fire Department and Island City Areas EMS. He noted a few
177 corrections on the contract. Trustee Ritchie requested the name of the
178 Ambulance have Prairieville Township. Supervisor Stoneburner will request
179 a name change.

180

181 Trustee Ritchie moved to accept Ambulance Service Agreement Between
182 Prairieville Township, Barry Township, Hope Township, The BPH Joint
183 Fire Department and Island City Area EMS as corrected. Treasurer
184 Nottingham supported. All Ayes. Motion carried.

185

186 2. Application for Farmland Agreement – Public Act No. 116

187

188 Treasurer Nottingham moved to approve the Application for Farmland
189 Agreement, Public Act No. 116 for James and Alice Fish. Supported by
190 Trustee Ritchie. All ayes. Motion carried.

191

192 3. MTA – Introduction to Planning & Zoning

193

194 Treasurer Nottingham moved to send a total of two members of Planning
195 Commission or Mike DeVries to the MTA training “Introduction to
196 Planning & Zoning” on March 26, 2009 in Battle Creek, Michigan.
197 Supported by Trustee Ritchie. All ayes. Motion carried.

198

199 4. Resolution for Parks Commission to pay special assessment on Upper
200 Crooked Lake.

201

202 WHEREAS, it is proposed to establish the Prairieville Township
203 Upper Crooked Lake Aquatic Plant Control Project Special Assessment
204 District No. 09-1 to finance an aquatic plant control program for Upper
205 Crooked Lake; and

206

207 WHEREAS, the Prairieville Township Upper Crooked Lake Park
208 provides public access to Upper Crooked Lake and the members of the
209 public using such access will benefit from the resulting improvement in the
210 water quality of Upper Crooked Lake; and

211

212 WHEREAS, MCL 41.734 provides that the governing body of a
213 public corporation whose lands are exempt by law from special assessment
214 may by resolution agree to pay a special assessment upon such land; and

215

216 WHEREAS, the Prairieville Township Park Commission has by
217 resolution agreed to pay a special assessment upon the Prairieville Township
218 Upper Crooked Lake Park imposed under the above-referenced special
219 assessment district; and

220

221 WHEREAS, the Prairieville Township Board believes it appropriate
222 that it express its concurrence in this action by the Prairieville Township
223 Park Commission.

224

225 NOW, THEREFORE, BE IT HEREBY RESOLVED that the
226 Township Board of Prairieville Township hereby expresses its concurrence
227 with the Prairieville Township Park Commission's agreement to pay a
228 special assessment upon the Prairieville Township Upper Crooked Lake
229 Park imposed under the Prairieville Township Upper Crooked Lake Aquatic
230 Plant Control Project Special Assessment District No. 09-1.

231

232 Upon roll call vote, the following Voted "Aye": Supervisor Stoneburner,
233 Clerk Owens, Treasurer Nottingham, and Trustee Ritchie.

234

235 The following voted "Nay": None

236

237 The Supervisor declared the motion carried and the Resolution duly adopted.

238

239 **5. RESOLUTION RESCHEDULING PUBLIC HEARING RE:**
240 **PRAIRIEVILLE TOWNSHIP UPPER CROOKED LAKE AQUATIC**
241 **PLANT CONTROL PROJECT SPECIAL ASSESSMENT DISTRICT**
242 **09-1**

243

244 WHEREAS, it has become necessary to reschedule the public hearing
245 on the above-referenced matter which was originally scheduled to be held on
246 February 5, 2009 at 7:00 p.m.

247

248 NOW, THEREFORE, BE IT HEREBY RESOLVED that a hearing
249 on any objections to the above-referenced proposed special assessment
250 district, the cost estimate for the project to be financed thereunder and to the
251 project itself shall be held on Thursday, March 5, 2009 at 7:00 p.m. at a
252 special meeting of the Township Board at LGI Auditorium at Delton
253 Kellogg High School, Delton, Michigan.

254

255 Upon roll call vote, the following Voted "Aye": Supervisor Stoneburner,
256 Clerk Owens, Treasurer Nottingham, and Trustee Ritchie.

257

258 The following voted "Nay": None

259

260 The Supervisor declared the motion carried and the Resolution duly adopted.

261

262 **5. Budget Workshops**

263

264 Supervisor Stoneburner discussed times to for Budget Workshops. The
265 Board decided on February 23, 2009 at 5:30, March 2, 2009 at 5:30, and
266 March 3, 2009 at 5:30.

267

268 **PUBLIC COMMENTS**

269

270 Ken Osborne had a question on how the assessment district would be taxed.
271 Supervisor Stoneburner stated that it would probably be the same as in 2004,
272 but they have not made the decision at this time.

273

274 **BOARD COMMENTS**

275

276 **TRUSTEE RITCHIE**

277

278 Trustee Ritchie reported postage would be going up in May.

279

280 She reported State Representative Calley is working on Act 188 a proposal
281 for Lake Assessment districts. Supervisor Stoneburner sent a copy to
282 Attorney Ken Sparks. Attorney Sparks did have questions pertaining to the
283 proposal and recommended to have it sent over to the MTA.

284

285 Trustee Ritchie requested a copy of minutes or/and ordinance pertaining to
286 Center Street Parking. She remembers discussing the issue at a township
287 meeting in 2008.

288

289 Trustee Ritchie asked for a clarification on new software from CRT.

290

291 SUPERVISOR STONEBURNER

292

293 Supervisor Stoneburner reported on the cell tower agreement to piggyback
294 on the current tower. Attorney Rob Thall is working on a contract.
295 Supervisor Stoneburner will have more information in the near future.

296

297 TREASURER NOTTINGHAM

298

299 Treasurer Nottingham reported on the Bank Reconciliation report as of
300 January 2009. The bank charges are very high and she is contacting
301 National City Bank to see if they can be lowered. She stated that taxes are
302 coming in slow.

303

304 CLERK OWENS

305

306 Clerk Owens reported that MiCom is buying Charter One Cable in March
307 2009. She contacted MiCom; they have purchased other Charter One
308 systems and plan on updating our area.

309

310 She reported that Judy Heid, Deputy Clerk, hours will be changed to
311 Monday and Wednesday 9:00 a.m. to 5:00 p.m., when Judy gets back from
312 vacation in March.

313

314 Clerk Owens reported the audit with Siegfried Crandall PC has been
315 scheduled for the week of June 15, 2009.

316

317 Clerk Owens requested that the Board mail a letter to Trustee Herzog
318 requesting he attend meetings. She also requested the Board sign the letter.

319 Treasurer Nottingham stated that she would not sign the letter. Supervisor
320 Stoneburner stated he would send a letter to Trustee Herzog.

321

322 Trustee Ritchie moved to adjourn the meeting. Supported by Clerk Owens.
323 Supervisor Stoneburner adjourned the meeting without objection at 8:24 pm.

324

325 Respectfully Submitted,

326 Jill Owens