

PRAIRIEVILLE TOWNSHIP
SPECIAL BOARD MEETING

May 26, 2009

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 5:30 p.m.

PRESENT: Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Sharon Ritchie, Trustee Bill Miller, and Treasurer Vickey Nottingham

No guest present.

All present pledged Allegiance to the flag and a moment of silence for our troops.

APPROVAL OF AGENDA

Motion made by Trustee Ritchie for the agenda to be approved as amended. Supported by Treasurer Nottingham. All Ayes. Motion carried.

Agenda was amended by adding "Special Meeting" to title, Removing Board Comment, and Addendum.

1. Motion for Procedures to Hire New Treasurer

Discussion took place on requirements and preferred skills of a Treasurer.

Treasurer Nottingham stated that no formal training requirements are needed, but multi-tasking and positive attitude should be requirements. She stated that she would be willing to help train the new Treasurer if requested and time permits. She will have the taxes mailed before July 1, 2009.

37 Motion made by Trustee Miller for an advertisement for a new Treasurer is
38 placed in the Banner, Reminder and on the website for one week with the
39 resume cutoff date of June 15, 2009. The advertisement will be:

40 Prairieville Township Treasurer
41 Immediate Opening

42
43 Needs to be:
44 Resident of Prairieville Township
45 18 years of age or older
46 Registered Voter

47
48 Preferred skills:
49 Bookkeeping
50 Multi-tasking
51 Computer skills
52 Works well with others

53
54 Send resume by June 15, 2009 to:
55 Supervisor
56 Prairieville Township
57 10115 S. Norris Road
58 Delton MI 49046
59 Or Fax: (269)623-3467
60

61 Supported by Trustee Ritchie. All Ayes. Motion Carried.

62

63 Trustee Miller moved to adjourn the meeting. Supported by Trustee Ritchie.
64 Supervisor Stoneburner adjourned the meeting without objection at 6:10 pm.

65

66 Respectfully Submitted,

67 Jill Owens, Clerk