

Updated: January 20, 2010

**PRAIRIEVILLE TOWNSHIP
REGULAR BOARD MEETING**

January 13, 2010

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 7:00 p.m.

PRESENT: Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Bill Miller, and Treasurer Deb Newhouse

ABSENT: Trustee Jim Grundy (had a scheduled previous commitment).

Also present 21 guests.

All present pledged Allegiance to the flag and observed a moment of silence for our troops.

APPROVAL OF AGENDA

Motion made by Clerk Jill Owens for the agenda to be approved as amended. Supported by Trustee Bill Miller. All Ayes. Motion carried.

Change: Add “Budget Schedule and Black Mold Report” to the Agenda.

APPROVAL OF MINUTES

Treasurer Deb Newhouse moved to approve the minutes of the December 9, 2009 Special Board Meeting as corrected. Trustee Bill Miller supported. All Ayes. Motion Carried.

Correction: Add on line #196 Barry Mitchell stated he would change his bid from per hour to per occurrence.

CORRESPONDENCE

41 Supervisor Jim Stoneburner read a letter from Representative Brian Calley.
42 Representative Calley appreciates Prairieville Township pro-active approach
43 on the resolution urging the Michigan Legislature to adopt a statewide ban
44 on the use of residential fertilizers containing phosphorus. He also stated
45 that he has not found indication that the Board's proposals have been
46 accepted or will be accepted for funding by federal stimulus dollars.

47
48 Supervisor Jim Stoneburner received a notice form IRS that the mileage rate
49 has been changed to \$.50 per mile effective 1/1/2010.

50
51 Trustee Bill Miller had a question on a report that was in his mail box from
52 DEQ. Supervisor Jim Stoneburner stated it was a report for a seawall permit
53 and a copy was put in the property owner's file.

54
55 Trustee Bill Miller had a letter from Gerry Vanderploeg voicing her concern
56 on the change of Health Insurance Broker change. Trustee Bill Miller had a
57 concern that this was not approved by the Township Board and requested
58 that it be on the Agenda at the February 2010 Regular Board Meeting. He
59 also requested that Gerry Vanderploeg be informed of the Agenda.

60
61 COMMISSIONER'S REPORT by Chairman Robert Houtman

62
63 Commissioner Chairman Robert Houtman stated the Board of
64 Commissioners has been reorganized. The Board of Commissioner's
65 Committees will be of the whole instead of small committees. There will be
66 a Committee of the Whole the first and third Tuesday of the month at 4:00
67 pm and Board of Commissioner's Meetings are the second and fourth
68 Tuesday of the month at 9:00am. Next week meeting will be regarding
69 Rutland Township sewer and review of the T.O.A.S.T. ordinance for wells
70 and septic system.

71
72 PUBLIC COMMENT

73
74 Lloyd Goyings stated he did not agree with the Prairieville Township
75 Treasurer sitting in the back of the Township office.

76

77 FIRE REPORTS

78
79 Fire Reports were received and filed. Trustee Bill Miller inquired about the
80 method used to obtaining a burning permit. Chief Garrison stated that the
81 Barry County Dispatch should be called. Chief Garrison requested the board
82 to approve an advertisement for firefighters and medical first responders.

83
84 Clerk Jill Owens moved to place an advertisement in the Banner and
85 Reminder for firefighters and first responders. Supported by Treasurer Deb
86 Newhouse. All Ayes. Motion Carried.

87
88 POLICE REPORT by Aaron Lomonaco

89
90 Police report was received and filed.

91
92 TREASURER REPORT

93
94 Treasurer Deb Newhouse presented a Treasurer's Report.

95
96 Treasurer Deb Newhouse stated BS&A Internet Services is on the
97 Prairieville Township website to be able to view tax and assessment records.
98 No charge to the Township residents for their own properties, but BS&A
99 will charge \$2.00 a record for viewing to others.

100
101 Treasurer Deb Newhouse stated she is in the process of reviewing National
102 City Bank charges and contacting other banks. She is also researching
103 accepting debit/credit cards for payment of Township services and taxes.

104
105 Treasurer Deb Newhouse received a letter from Plainwell schools requesting
106 Prairieville Township to collect summer taxes. She recommends that we
107 accept Plainwell schools summer taxes. Clerk Jill Owens moved to charge
108 Plainwell Schools \$2.50 per parcel to collect summer taxes. Trustee Bill
109 Miller Supported. All Ayes. Motion Carried.

110
111 CLERK REPORT

112
113 Clerk's report was received and filed. Trustee Bill Miller had questions on
114 budget items. Budget was reviewed.

117 APPROVAL OF BILLS

118

119 Bills were presented and discussed.

120

121 Motion made by Treasurer Deb Newhouse for the bills in the amount of
122 \$20,371.51 to be paid. Supported by Clerk Jill Owens. All Ayes. Motion
123 carried.

124

125 Resignation of Charlene MacDonald from Alternate Zoning Board of
126 Appeals

127

128 Supervisor Jim Stoneburner read letter dated December 8, 2009 from
129 Charlene MacDonald stating she would like to resign from Zoning Board of
130 Appeals at the end of January 2010. She stated that she enjoyed the last 6
131 years working with each and every member of the ZBA, as well as the
132 township staff. She will be traveling south for a few months each winter, so
133 she feels unqualified to be a member of ZBA.

134

135 Clerk Jill Owens moved to accept resignation of Charlene Macdonald from
136 alternate zoning board of appeals with regrets. Supported by Treasurer Deb
137 Newhouse. All Ayes. Motion Carried.

138

139 Appoint Zoning Board of Appeals and Alternate Zoning Board of Appeals

140

141 Supervisor Jim Stoneburner stated that he would like to recommend Rod
142 Goebel for Zoning Board of Appeals and Barbara Miller as Alternate.

143

144 Trustee Bill Miller moved to appoint Rod Goebel to the Zoning Board of
145 Appeals to December 31, 2013. Supported by Treasurer Deb Newhouse.
146 All Ayes. Motion Carried.

147

148 Clerk Jill Owens moved to appoint Barbara Miller to the Zoning Board of
149 Appeals as an Alternate. Supported by Treasurer Deb Newhouse. All Ayes.
150 Motion Carried.

151

152 Clerk Jill Owens amended motion to appoint Barbra Miller to the Zoning
153 Board of Appeals as an Alternate to December 31, 2013. Supported by
154 Treasurer Deb Newhouse. All Ayes. Motion Carried.

155

156 Trustee Bill Miller stated that Barbara Miller is not his relative.

157 Fenton Property

158

159 Cynthia Fenton received approval from the Zoning Board of Appeals for a
160 property split of properties 12-180-006-00 and 12-180-005-00 to allow
161 house on 12-180-005-00 to be on its own property.

162

163 Treasurer Deb Newhouse moved to approve 12-180-006-00 property change
164 as approved at the ZBA meeting on January 6, 2010. Supported by Clerk
165 Jill Owens. All Ayes. Motion Carried.

166

167 Tahoe Bid

168

169 Supervisor Jim Stoneburner stated that he received a bid for the Tahoe for
170 the amount of \$2500.00.

171

172 Treasurer Deb Newhouse moved to accept the bid for Tahoe at the amount
173 of \$2,500.00. Clerk Jill Owens Supported. All Ayes. Motion Carried.

174

175 Board of Review Appointments

176

177 Clerk Jill Owens moved to reappoint Lee Sequin to the Board of Review to
178 12/31/2010. Supported Treasurer Deb Newhouse. All Ayes. Motion
179 Carried.

180

181 Clerk Jill Owens moved to reappoint Jim Fish and Ken Craft to the Board of
182 Review to 12/31/2011. Supported Trustee Bill Miller. All Ayes. Motion
183 Carried.

184

185 Holiday Schedule

186

187 Treasurer Deb Newhouse moved to accept the following Holiday Schedule
188 for the Township Hall for 2010:

189 January 1, New Years Day

190 May 31, Memorial Day

191 July 5, Independence Day

192 September 6, Labor Day

193 November 11, Veteran's Day

194 November 24, Close At Noon for Thanksgiving Day

195 November 25, Thanksgiving Day

196 December 24, Christmas Eve

197 December 25, Christmas Day
198 January 1, 2011, New Years Day.
199 Clerk Jill Owens Supported. All Ayes. Motion Carried.

200

201 Budget Workshop Schedule

202

203 Supervisor Jim Stoneburner reported that we need to schedule Budget
204 Workshops. The Board discussed dates and times.

205

206 January 21, 2010 and February 4, 2010 at 3:00pm for the first Budget
207 workshops.

208

209 Black Mold Report

210

211 Supervisor Jim Stoneburner handed out a report from Analytical Testing &
212 Consulting Services, Inc. Trustee Bill Miller had questions on the data
213 collected. The conclusion of the report was read that the Township should
214 acquire high efficiency filters, stained ceiling tiles removed and replaced and
215 an exterminator be contracted to resolve mice feces problem.

216

217 PUBLIC COMMENT

218

219 George Hoffman stated he would like to thank the Township for the updated
220 Website information. He also would like to see the Township use the Bid
221 process more.

222

223 BOARD COMMENTS

224

225 SUPERVISOR STONEBURNER

226

227 Supervisor Jim Stoneburner read the following statement.

228

229 Question for Prairieville Township Board Concerning New Township Hall

230

231 1. Any background information that is pertinent to a new Township Hall.

232 Sharon Ritchie made statement regarding stimulus package applied to
233 the State of Michigan on November 19, 2009 and was videotaped.

234

Please contact Ken Eddy if you would like to view it.

235 2. Results of any needs assessment for a new facility that may have been
236 conducted.

237 None were done, because this Township Administration has not
238 planned for a new Township Hall.

239 3. Possible Location for a new facility/complex.

240 No locations discussed, because this Township Administration has not
241 planned for a new Township Hall.

242 4. Scope of any proposed project to include any renderings, sketches, or
243 drawing if available and appropriate.

244 No proposed projects, because this Township Administration has not
245 planned for a new Township Hall.

246
247 5. Approximate expected costs depending upon the extent of planning to
248 date.

249 No proposed cost, because this Township Administration has not
250 planned for a new Township Hall.

251 6. Source of funding being considered for paying for project.

252 The Township submitted application to the State of Michigan
253 regarding stimulus grant that Sharon Ritchie went over in great detail
254 on November 19, 2009 and was videotaped. Please contact Ken Eddy
255 if you would like to view it.

256 7. Cost expended to date related to this proposed project.

257 A small legal fee was charged in the research for information
258 regarding a 5 year plan study for Prairieville Township.

259 8. Anticipated amount of public participation in project planning and
260 execution.

261 Public Participation would be included if such a project was being
262 discussed.

263

264 TREASURER DEB NEWHOUSE

265

266 Treasurer Deb Newhouse welcomed and thanked Barbara Miller and Rod
267 Goebel for accepting appointments to ZBA Board.

268

269 CLERK JILL OWENS

270

271 Clerk Jill Owens also welcomed and thanked Barbara Miller and Rod
272 Goebel accepting appointments.

273

274

275 TRUSTEE BILL MILLER

276

277 Trustee Bill Miller questioned the recycling dumpster schedule. Supervisor
278 Jim Stoneburner stated that the dumpster was not delivered for the first
279 weekend in January, but feels that he has the problem fixed. The schedule
280 will be on the internet and posted on the door.

281

282 Trustee Bill Miller requested Jim Stoneburner contact Bruce Miner
283 regarding Schultz Park information.

284

285 Trustee Bill Miller would like to set Prairieville Township as a drop off
286 point for Haiti relief items. He would be in charge of picking up items and
287 dropping them off at the Red Cross.

288

289 Clerk Jill Owens moved to adjourn the meeting. Supported by Treasurer
290 Deb Newhouse. Supervisor Jim Stoneburner adjourned the meeting without
291 objection at 8:45 pm.

292

293 Respectfully Submitted,
294 Jill Owens, Clerk

295